

Guest WI-FI Acceptable Use Policy

The Ampleforth Abbey Trust
Ampleforth Abbey Trading Limited

June 2022

Person responsible for Policy	Jim Hopkinson Director of Safeguarding and Wellbeing
Ratified by	Ampleforth Abbey Trust
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Policy at a glance

The Guest Acceptable Use Policy requires that Guests who use the guest WI-FI service do so lawfully, and in accordance with AAT Safeguarding Policies and Commitments.

Parents, guardians or group leaders are responsible for promoting the online-safety of any children who they permit to access to guest WI-FI service

Introduction

The Ampleforth Abbey Trust (AAT) is a charitable organisation which has a fundamental responsibility to safeguard its beneficiaries and its assets. It is important that all authorised users take all possible and necessary measures to protect data and information systems from: infection; unauthorised access; damage; loss; abuse and theft and to take responsibility for using AAT's IT systems in a lawful and ethical manner.

This Acceptable Use Policy sets out the responsibilities of guests who choose to use our guest WI-FI with respect to use of:

- Personal devices connected to any AAT wired or wireless network;
- Any connection to AAT software, service or data accessed through the internet or private network;

General Conditions of Guest WI-FI Use

As a guest, by connecting to our WI-FI Service, you confirm that you accept the terms of this policy and that you agree to comply with them.

You may use our WI-FI Service only for lawful purposes.

If you do not agree to these terms, you must not use our WI-FI Service.

Guests must not use the Guest WI-FI to:

- create, transmit or cause to be transmitted material which is offensive, obscene or indecent; defamatory; designed or likely to cause annoyance, inconvenience or needless anxiety; or infringe copyright;
- download any files unless virus scanned;
- gain unauthorised access to, or interfere with, the work or privacy of others or the system itself;
- disclose passwords to any other person or party without the consent of AAT IT Services;
- use any means to purposely bypass Ampleforth security systems, including via the use of VPNs or other proxy tools;
- post or publish on the internet or on any social networking site, any unauthorised reference to AAT, its staff, volunteers or monks
- attempt to access any material via the internet on any Ampleforth network that is deemed unacceptable, as defined in Appendix 1 of this policy.

Material deemed unacceptable for access using AAT Guest wifi

Content	Explanatory notes – Content that:
Illegal Online Content	including child sexual abuse images, adult material which potentially breaches the Obscene Publications Act', criminally racist material or other criminal conduct, activity or materials
Discrimination	promotes the unjust or prejudicial treatment of people with protected characteristics of the Equality Act 2010
Drugs / Substance abuse	displays or promotes the illegal use of drugs or substances

Extremism	promotes terrorism and terrorist ideologies, violence or intolerance
Malware / Hacking	promotes the compromising of systems including anonymous browsing and other filter bypass tools as well as sites hosting malicious content
Pornography	displays sexual acts or explicit images
Piracy and copyright theft	includes illegal provision of copyrighted material
Self Harm	promotes or displays deliberate self harm (including suicide and eating disorders)
Violence	displays or promotes the use of physical force intended to hurt or kill

Excessive use

You should be mindful of other users at all times and must not:

- (a) Run programs, services or systems that are likely to materially degrade the WI-FI Service's performance or accessibility; or
- (b) Connect to "Peer to Peer" file sharing networks or download large files.

Use by children

The use of any of our WI-FI Service by children is subject to the consent of their parent, guardian or (in the case of an organised group) the group leader. By authorising children to access guest WI-FI the parent, guardian or group leader is deemed responsible for ensuring children accessing guest WI-FI are suitably safeguarded in relation to online safety.

Firewall

A firewall is in place to detect and prevent attempted access to blocked or inappropriate websites. Appendix 1 contains a list of subjects which are inappropriate for guests to access while connected to AAT guest WI-FI.

Related policies and procedures

This policy should be read alongside the following related documents which is available on the Ampleforth Abbey website

- AAT Child Protection and Safeguarding Children Policy and Procedure

By ticking the confirmation button on our WI-FI sign-in page, you acknowledge that you understand and agree to this acceptable use policy.